METROPOLITAN PIER AND EXPOSITION AUTHORITY

REQUEST FOR QUALIFICATIONS #2023-39-M (Reopen)
RAPID RESPONSE CONSTRUCTION SERVICES

ADDENDUM NO. (1)

October 6, 2026

This Addendum No. 1 consists of three (3) pages and has the following information to be incorporated into the Request for Qualifications (RFQ). Proposer must acknowledge receipt of this Addendum No. 1 in their RFQ submittal in Required Form A, Form of Transmittal Letter.

Item #1: Proposers' questions and/or requests and the MPEA's responses are provided below.

Item #2: Replace Section IV. RFQ Process and Submission Requirements, RFQ Submission Requirements; Proposal Submission 3. Experience and Qualifications in its entirety with the following:

3. Experience and Qualifications: Indicate the total value of construction contracts completed by Proposer in **2023, 2024 and 2025**. Additionally, include information for each project including 1.) Scope of proposers' work, 2) Value of initial project, 3) Total value of change orders, 4) Whether there were any disputes and how they were resolved.

Item #3: Revised Required Form J – Minority and Women Owned Business Enterprise Profile attached

Item #4: The Proposal due date is extended to **12:00 pm (CST) Friday, October 16, 2026**. Electronic proposals should be sent to mpeaprocurement@mpea.com.

	Proposers' Question:	**MPEA's Response:**
1	The RFQ states that Form I, Special Conditions Regarding MBE and WBE Participation, is not required with the RFQ response but is required with each Task Order. The full Form I and its special conditions, however, do not appear anywhere in the RFQ package. Will MPEA make the complete Form I available so, respondents can understand the task order compliance obligations they are agreeing to?	Required Form I: Special Conditions Regarding M/WBE Participation is posted under the RFQ Solicitation on MPEA's website → MPEA-MBE_WBE-Special-Conditions-Rev-2020.pdf
2	For task order compliance plans, does spend with certified MBE or WBE material suppliers, distributors, or manufacturers' representatives count toward the 25% MBE and 5% WBE goals, and if so, at what percentage of the purchase value is credit given?	Yes. Eligible purchases from certified MBE/WBE manufacturers or distributors may receive 100% credit when materials are consumed in performing the task order and the firm performs a commercially useful function within its certified specialty. The firm must have actual and contractual responsibility for supplying the materials. Manufacturers' representatives are evaluated by their actual role; firms acting solely as brokers receive no credit. See Section VII.
3	Does MPEA accept mentor-protégé, joint venture, or second-tier subcontractor participation toward the goals on task orders?	Joint ventures and second-tier MBE/WBE participation may count toward the goals when the applicable certification, commercially useful function, documentation, and counting requirements are satisfied. Joint venture credit is determined under Section VII(d), and the applicable Schedules A, B, and C and supporting agreements must be submitted. Eligible work performed by certified second-tier firms may count toward the applicable goal; work subcontracted by an MBE/WBE to a noncertified firm does not count. Participation must be documented without duplicate counting. The Special Conditions do not establish separate credit for a mentor-protégé relationship. Credit is based on the certified

		firm's qualifying work, supply, or joint venture participation.
4	Where a task order scope is primarily self-performed mechanical work with limited subcontracting opportunity, is a goal waiver or reduction available, and what is the process for requesting one?	A waiver or reduction may be requested under Section VIII. A primarily self-performed scope or limited subcontracting opportunities does not automatically establish entitlement to relief. Contractors must demonstrate good-faith efforts to identify eligible participation, including material supply opportunities and feasible portions of the work.
5	How many Mechanical Contractor Master Construction Services Contracts does MPEA intend to award under this solicitation, given the existing contracts in that group?	There is no limit on the number of contracts that may be recommended for inclusion in the pre-qualified pool.
6	Are existing Mechanical Contractor incumbents being re-qualified through this RFQ, or do their contracts carry over separately from the "up to five" awards contemplated in this solicitation?	Existing contractors currently included in the pre-qualified pool are not required to resubmit their qualifications in response to this RFQ. Each existing Master Agreement will expire in March 2029 and includes an option for a two (2)-year extension.
7	Section III states that firms awarded Mechanical and Electrical contracts are considered "prequalified" for projects issued under the General Contractor group. Please clarify whether this makes a Mechanical Contractor eligible to bid General Contractor task orders directly, or whether it only permits a General Contractor to engage the firm as a prequalified subcontractor without separate procurement	At MPEA's discretion, a task order issued under the General Contractor group may be extended to or include the pre-qualified companies in the Mechanical and Electrical groups.
8	Several passages refer to a "subsequent RFP issued to Respondents shortlisted pursuant to this RFQ." Please confirm whether this is a two-phase process in which shortlisted respondents will receive a separate RFP, and if so, the anticipated timing of that follow-on RFP	Based on the responses submitted, the Authority **may** select a short-list of Respondents for further consideration and may elect to conduct oral interviews with short-listed Respondents.
9	The RFQ requires a surety letter demonstrating bonding capability of at least $2M per project but does not state a maximum task order size or aggregate program value. What is the anticipated range of task order values, and is there a maximum single task order or aggregate value, so respondents can size their surety letters appropriately?	The value of each task order will vary depending on the scope of work required.
10	Form H notes that insurance limits may be adjusted depending on the nature of each task order. Are the stated Form H limits the baseline for qualification, or should respondents evidence higher limits at the time of submission?	Proposer shall provide proof of insurance based on the limits outlined in the RFQ – if there are exceptions to the limits, Required Form G – Notification of Exceptions should be noted.
11	Item 5 of the submission requirements requests audited financial statements or "the equivalent." If audited statements are not available, will MPEA accept reviewed or compiled statements accompanied by a brief explanation of financial stability?	If financial statements are not available, proposer may submit equivalent statements, balance sheets, profit/loss statements, statements of cash flow and notes to review.
12	The Statement of Qualifications refers to different year ranges for contract and project history. Please confirm the period MPEA wants covered.	The correct number of years requested should read: **2023, 2024 and 2025**. Refer to Item #2 of this Addendum.
13	Please confirm the correct MPEA contact name and title to be addressed in Form A Transmittal Letter.	All required forms and supporting documents in response to this RFQ shall be address to MPEA Procurement Department.

14	The MBE/WBE Profile is listed as Required Form J in the forms index but is labeled "Required Form G" in the body of the RFQ. As a result, the heading "Required Form G" appears twice in the document (once for Notification of Exceptions and once for the MBE/WBE Profile). Please confirm the correct designation for the MBE/WBE Profile form.	Please refer to Item #3 to this Addendum.
15	Aside from the two-page limit on the Executive Summary, is there an overall page limit or preferred format for the qualifications response?	No, there is no overall page limit required or preferred for RFQ submittal.
16	The RFQ states that addenda will be posted to the MPEA website and that registered document holders will be notified. Please confirm that this notification will be sent by email to the address each document holder provides at registration	Yes, MPEA Procurement will notify all registered document holders by email of any correspondence or updates related to the RFQ.

REQUIRED FORM J – MINORITY AND WOMEN OWNED BUSINESS ENTERPRISE PROFILE

NAME OF PROJECT: RAPID RESPONSE CONSTRUCTION SERVICES

PROJECT NUMBER: 2023-39-M

PROPOSER: _____

Is Proposer a Minority- or Women-owned Business Enterprise? ☐ YES ☐ NO

If Yes, complete 1 – 4 below:

1. Check the Status of Proposer:

[ ] Minority-Owned Business Enterprise (MBE)

[ ] Women-Owned Business Enterprise (WBE)

2. Gender:	**Race/Ethnicity:**	**Type of Firm:**
[ ] Male	[ ] Black/African American	[ ] Partnership
[ ] Female	[ ] Hispanic American	[ ] Sole Proprietorship
	[ ] Asian American	[ ] Corporation
	[ ] Native American	[ ] Limited Liability Company (LLC)
	[ ] White American	[ ] Other _____

3. If Proposer is certified as a MBE or WBE, please attach a copy of all current certifications.

MPEA neither certifies nor decertifies a firm's MBE/WBE status. Rather, it accepts the current certifications of other agencies whose policies and procedures are consistent with the requirements of Section 23.1(b) of the Act. MPEA presently accepts certifications from the City of Chicago, Chicago Minority Business Development Council, County of Cook, Women's Business Development Center, and the State of Illinois through its Central Management Services Division.

4. If Proposer's certification is pending, check this box [ ]

Identify Agency with which certification is pending: _____

Please attach a copy of the letter from the Agency verifying that certification is pending.