

METROPOLITAN PIER AND EXPOSITION AUTHORITY



MCCORMICK  
SQUARE • PLACE • MPEA

REQUEST FOR PROPOSALS  
RFP #2024-03-M  
WINDOW COVERING PURCHASE AND INSTALLATION

**ADDENDUM NO. (4)**

February 22, 2024

This Addendum No. 4 consists of one (1) page and has the following information to be incorporated into the Request for Proposals (RFP). Proposers must acknowledge receipt of this Addendum No. 4 in their RFP submittal in Required Form A, Form of Transmittal Letter.

**Item #1:** Proposers’ questions and/or requests and the MPEA’s responses are provided below.

	<b>Proposer’s Question:</b>	<b>MPEA’s Response:</b>
1.	Is the low voltage cable (all cable) to be required to be installed in conduit?	Yes
2.	Who is to carry the cost of painting conduit black if applicable?	The Selected Contractor.
3.	Will a drawing be issued showing available electrical panels available for use for this project?  <b>Related Question:</b> If a drawing will be issued showing available electrical panels for use, will it note available spaces and breaker type to add?	No
4.	Is the electrical distribution/circuiting work a design/build installation?	Yes
5.	Is there a minimum conduit and wire size for power/circuiting distribution?	Minimum ¾” and comply with Chicago building codes
6.	Does any of the shade controller equipment and related accessories need to be separated from lighting or other harmonic loads by a minimum distance?	Yes
7.	How many 120V/20A circuits are required throughout this project for shade and control power.	Contractor Responsibility
8.	Will details be provided for any requested methods or practices for routing conduit down window storefront frames? Is there specified hardware for this work?	No Subject to our review
9.	Will there be any phasing or dates that areas of work cannot be accessed or performed?	Yes, Depending on show schedule
10.	Can all work be performed during M-F, 6am to 2pm shifts?	Yes, but must be able to work around show schedule
11.	What is the remote means of controlling the shades? (Wall switches, remote controls, remote PC command)?	Local PC and individual wall switches controlled from closet.
12.	Are there any areas of this project that may not be accessible by catwalk or lift, requiring scaffolding or planking?	No.