

METROPOLITAN PIER AND EXPOSITION AUTHORITY



MCCORMICK  
SQUARE • PLACE • MPEA

INVITATION FOR BIDS #2023-15-M

FIRE EXTINGUISHER INSPECTION & MAINTENANCE SERVICES

**ADDENDUM NO. (1)**

May 19, 2023

This Addendum No. 1 consists of two (2) pages and has the following information to be incorporated into the Invitation for Bids (IFB). Bidders must acknowledge receipt of this Addendum No. 1 in their IFB submittal in Required Form A, Bid Form.

**Item #1:** Bidders’ questions and/or requests and the MPEA’s responses are provided below.

**Item #2: Revised Bid Form attached**

Extinguisher type: Water Pressure, size/cap – 2 ½ GAL has been removed  
Class D Fire Extinguisher, size/cap – 30 LB has been added

	<b>Bidders’ Question:</b>	<b>MPEA’s Response:</b>
1	I am reaching out to confirm that bids with any suggested modified language to this IFB will be dismissed. If so, we will likely be passing on this opportunity if our legal team would like to input any language when they review.	Bids received with exceptions to contract language or any other requirements (i.e., insurance requirements) are <u>not</u> dismissed; we encourage all bidders to acknowledge there are exceptions on <b>Required Form G – Notification of Exceptions</b> .  Any exceptions to the Form of Contract must be redlined on the WORD version provided. All exceptions are considered and reviewed by our legal team.
2	Are any of the extinguishers you have cartridge operated units?	No.
3	When is the next annual fire extinguisher service due?	December of every year.
4	Are all 7 complex buildings done concurrently in sequential service days?	Yes.
5	What has been the duration of past annual inspection service (i.e. 3 days, 1 week, etc.) and with how many technicians?	Usually, three (3) weeks or longer than four (4) weeks.
6	Section 1.8, page 38 – paragraph 1. There is no timeframe specified on the pricing bid form. Is the expectation to have this pricing firm for the initial 3-year period of the contract? What about any renewal years?	Yes. The expectation is for firm pricing over the base term of the contract. However, during the renewal period, revised and updated pricing may be honored.
7	Section 1.8- paragraph 2. Indicates that for tag/inspect, tag/inspect/recharge and tag/inspect/hydro testing we must include all costs to complete the service. Would this also include the replacement parts (i.e. valve assembly), or just the tag, chemical and labor for service?	All parts.
8	Page 13: How are you defining ‘Replacement parts’? Would this include as noted above, the valve assembly for compliance tested units, or just parts that may be required that are not part of the valve assembly (i.e. hose, gauges, clips, etc.) ?	Hose and gauges as well.
9	Page 13: We charge a flat service call fee for the annual inspection, not an hourly rate. Can this line item be adjusted in our submittal, and add a	Yes.

	'Service Call Charge" line item, along with providing the hourly rate, which would be charge should we need to do repairs that may occur outside /above/off site what is normally included in the annual service?	
10	Are the fire extinguishers in cabinets (locked/unlocked), or on hooks? If locked cabinets, will these be open prior to commencing the inspection services?	Most cabinets are locked, and the Facility/House Plumbers have keys to unlock the cabinets.
11	Is the technician escorted around in each building?	Yes, the technician is escorted by a Facility/House Plumber, who is familiar with all locations of the fire extinguishers.
12	Will parking be provided for the service van at each building?	Yes.
13	If a new background check is required, will MPEA cover this cost, or is this the service provider's responsibility?	Service provider will cover the cost.
14	Reliable Fire & Security is an environmentally conscious company that endorses the 'Even Exchange' fire extinguisher program for reducing waste in landfills. Where possible, we exchange (swap) fire extinguishers for like units that have been compliance tested or recharged to be returned for service with requires no or few loaner units. Is this acceptable to MPEA?	Yes, this is acceptable.