

METROPOLITAN PIER AND EXPOSITION AUTHORITY



REQUEST FOR PROPOSALS (RFP) #2021-06-M
MCCORMICK PLACE CONVENTION CENTER
MANAGEMENT

ADDENDUM NO. (1)

September 13, 2021

This Addendum No. 1 consists of two (2) pages and has the following information to be incorporated into the Request for Proposals. Proposers must acknowledge receipt of this Addendum No. 1 in their RFP submittal in Required Form A, Form of Transmittal Letter.

Item #1: Proposers’ questions and/or requests and the MPEA’s responses are provided below.

Proposer’s Question:	MPEA’s Response:
1 Does McCormick Place have a Zero Landfill Program in place?	No. MPEA has a diversion plan in place but it is not zero landfill. MPEA is always seeking ways to improve this area.
2 What is the age and condition of the roof?	North Building: New (2019) East Building: 50 years with significant patching South Building: 30 years West Building: 14 years
3 How old is the Building Management System?	The Authority manages and operates the Facility Management/Maintenance System and will not require the Successful Proposer to manage the system.
4 Does the Chicago Sky and/or DePaul University control all sponsorship assets and premium seating at Wintrust Arena?	No. The suites are split between MPEA and DePaul Control. Club seats and loge boxes are split as well. The sponsorship assets are split between MPEA and the tenant. Generally, the tenant controls the sponsorship assets within the Arena bowl except for official Arena food and beverage partners, which are controlled by MPEA.
5 Who are the unions that operate inside the Arena (IATSE, Teamsters, etc.)?	<p>Food & Beverage Managed:</p> <p><u>Local</u> <u>Union Name</u> 1 UNITE HERE</p> <p>MPEA Managed:</p> <p><u>Local</u> <u>Union Name</u> 399 Operating Engineer</p> <p>McCormick Place Manager:</p> <p><u>Local</u> <u>Union Name</u> 2 Stagehands & IATSE 110 Projectionist 476 Makeup Artist 727 Teamsters/Loaders</p>

769 Wardrobe
750 Box Office/Ticket sellers

The current Event Security contractor's employees are SEIU.

Related Question:

Is the IATSE agreement the same city-wide agreement for arenas or do they have a convention center agreement?

The IATSE Stagehands agreement is specific to Wintrust Arena.

- 6 What is the concession split in the arena? What is the catering split for suites? Revenues and expenses for all food service operations at the Wintrust Arena run through the Authority's food service manager. The facilities manager does not receive any split on these amounts.
- 7 How many annual suite holders are there at Wintrust Arena? What rights do they have with regards to tickets for Chicago Sky, DePaul, and other events? There are three licenses of MPEA-controlled suites. Licensees are required to purchase DePaul Men's Tickets and may purchase tickets for most other events.
- 8 Can you please provide a space utilization report, including occupancy percentage for all of the buildings?
a. West Building
b. North Building
c. South Building
d. Lakeside Center
- McCormick Place space utilization / occupancy percentages for North, South, West and Lakeside Center for calendar year 2019:
- North**
B 78%
C 22%
Meeting Rooms 46%
- South**
A1 80%
A2 72%
Meeting Rooms 52%
- West**
F1 59%
F2 56%
Meeting Rooms 50%
- Lakeside Center**
D1 47%
D2 45%
Meeting Rooms 36%
- 9 We would like to understand the specific software you are utilizing for CCTV and Access Control from a security perspective. We use Genetec, the same system the City of Chicago's Office of Emergency Management and Communications (OEMC), and we are integrated with the OEMC.
- 10 Details of the current capital improvement projects and confirmed/scheduled capital improvement projects. The current capital plan requires substantial reassessment in wake of the pandemic's impact on the MPEA's finances.
- 11 What CRM/Booking platform software is being used? The current booking platform is Ungerboeck.

- 12 What are the floor loads for the various exhibit halls? Please refer to the following design floor loads for each building/location:
- Lakeside Floor loads:**
Hall D 400# per sq ft
Hall E 150# per sq ft
Lakeside Ballroom/354 250# per sq ft
- North Building Floor Loads:**
Hall B 400# per sq ft
Hall C 400# per sq ft
Grand Concourse Lobby 250# per sq ft
- South Building Floor Loads:**
Hall A 400# per sq ft
Grand Ballroom/S100 100# per sq ft
Vista Ballroom/S406 100# per sq ft
- West Building Floor Loads:**
Hall F 350# per sq ft
Skyline/W375 250# per sq ft
- 13 What current sustainability efforts are currently in place today? Show floor diversion, Renewable Energy Credits “RECs”, EIC standard relating to events. Additionally, the Authority completed a re-lighting program with upgraded lighting throughout the campus (with the exception of the East Building).