



**Metropolitan Pier and Exposition Authority
Virtual Board Meeting Minutes
July 28, 2020 9:00 A.M.**

Board Members Present via Videoconference: Brett Hart, Chairman; Don Villar, Vice Chairman; Jorge Ramirez, Secretary/Treasurer; Dr. Sonat Birnecker Hart; Nina Grondin; Roger J. Kiley; Terrance B. McGann; Sherman Wright

Others Present via Videoconference: Larita Clark, Chief Executive Officer; David Winters, Chief Operations Officer; David Causton, ASM Global/McCormick Place; Matthew Simmons, General Counsel; Pat Allen, Director of Labor Relations; Dao Ngo, Director of Procurement; Stephanie Lovelace-Nieves, Controller; Samina Kapadia, Assistant General Counsel; Jason Bormann, Acting Chief Financial Officer; Irma Guerrero, Project Coordinator; Cynthia McCafferty, Hawthorne Strategy Group, Inc.; John Gair, SDI Presence LLC; James Walsh, Marsh; Claire Goodman, PFM; Shannon Jacobson, PFM; Maria Calderon, Compliance Officer and Board Administrator

The public was able to watch the virtual board meeting through Microsoft Teams – Live Event, a live streaming service. A total of sixteen public members watched anonymously.

General Matters:

A1. Roll Call: MPEA Chairman Hart, called the meeting to order at 9:00 a.m. and Ms. Calderon called roll.

A2. Approval of Minutes: Chairman Hart called for the approval of the minutes of the Regular Board Meeting of the June 23, 2020.

Moved by Member Kiley, seconded by Member Ramirez, and the remaining members present voted approving item A2.

Roll call vote. Record as:

Brett Hart, Chairman - Yes	Nina Grondin – Yes
Don Villar, Vice Chairman – Yes	Roger J. Kiley – Yes
Jorge Ramirez, Secretary/Treasurer – Yes	Terrance B. McGann – Yes
Dr. Sonat Birnecker Hart – Yes	Sherman Wright – Yes

The motion passed.

A3. Public Comment.

There was no Public Comment.

Report from CEO: Ms. Clark reported the Authority is continuing efforts to book events and stay in touch with current shows that have cancelled and have rebooked. Ms. Clark reported the Authority is moving forward with plans to reopen when the time allows.

Report from Controller: Ms. Lovelace-Nieves presented the financial results for June 2020.

Report from Acting Chief Financial Officer: Mr. Bormann presented the tax collections for June 2020.



Report from McCormick Place: Mr. Causton reported the campus is continuing to plan for the reopening. Mr. Causton reported a regular letter is sent to show organizers from Ms. Clark, Mr. Whitaker and Mr. Causton regarding the status of the campus. Mr. Causton stated a letter was sent out last week informing show organizers of the status of the Alternative Care Facility, which will be cleared out by August 23rd. Mr. Causton thanked Ms. McCafferty for her assistance with the continued communication with show organizers. Mr. Causton thanked Mr. Allen and the Operations team for working on installing new LED lights in the South Building and the West Building. Mr. Causton stated this demonstrates to customers that when the campus gets a green light to reopen, they will be able to see the improvements. Mr. Causton reported Aramark/Globetrotters are finishing work on the West Hall and South Hall, which is another upgrade. Mr. Causton reported the Finance team has been redoing contracts regarding rental storage and office space which is used by exhibitors and contractors. Mr. Causton reported ninety-six rental renewals have been signed and will generate some revenue for the Authority. Mr. Causton thanked Ms. Moten for her tireless work on reaching these renewals and congratulated her for the birth of her son, Theodore. Mr. Causton reported the Sales Department was working on executing new agreements moving forward for 2021 and beyond. Mr. Causton reported twelve agreements were executed this month which go to 2023 and four agreements are pending to be executed for events in 2021. Mr. Causton reported the certification application with the Global Biorisk Advisory Council (GBAC) will be submitted in August and it will take between thirty to sixty days for GBAC to review. Mr. Causton stated the campus will have their star by the fall before it reopens to any new shows. Mr. Causton reported the reopening plan has been presented to meeting planners and the reaction has been very positive. Mr. Causton reported the reopening plan provides for different ways of doing business post the Covid-19 world and provides something for meeting planners to start planning and thinking about events moving forward. Mr. Causton reported this week the team presented seventeen presentations to customers that have events planned until the end of the fiscal year. Mr. Causton reported the Orange County Convention Center hosted a one-day event, Together Again Expo, which provided demonstrations for the industry as they are getting ready and prepared to reopen. Mr. Causton reported the live event had one-thousand attendees which were socially distant, went through temperature checks and sat in an exhibit hall at least six feet apart. Mr. Causton reported attendees heard various speakers and there was an exposition with products related to Covid-19. Mr. Causton reported an additional two-thousand attendees attended virtually, which Mr. Causton participated. Mr. Causton stated the theme was GBAC and how other buildings should get onboard with getting the third party certification, and lobbying efforts in the industry. Mr. Causton reported current legislation as provided through Congress will provide Paycheck Protection Program (PPP) for 501(c)6, which many associations are and are good lobbying efforts to help them survive.

Review of Covered Actions and Eligible Agreements:

- C1. Consideration of Approval of New Contract for the 2020 MPEA Bond Finance Team.

Moved by Member Ramirez, seconded by Member Villar, and the remaining members present voted approving item C1.

Roll call vote. Record as:

Brett Hart, Chairman - Yes	Nina Grondin – Yes
Don Villar, Vice Chairman – Yes	Roger J. Kiley – Yes
Jorge Ramirez, Secretary/Treasurer – Yes	Terrance B. McGann – Yes
Dr. Sonat Birnecker Hart – Yes	Sherman Wright – Yes

The motion passed.

- C2. Informational Update of Insurance Renewal for the MPEA Insurance Program for 7/01/2020 – 06/30/2021.



C3. Consideration of Approval of Two (2) Year Contract Extension for Glass Supply and Repair.

Moved by Member Villar, seconded by Member McGann, and the remaining members present voted approving item C3.

Roll call vote. Record as:

Brett Hart, Chairman - Yes	Nina Grondin – Yes
Don Villar, Vice Chairman – Yes	Roger J. Kiley – Yes
Jorge Ramirez, Secretary/Treasurer – Yes	Terrance B. McGann – Yes
Dr. Sonat Birnecker Hart – Yes	Sherman Wright – Yes

The motion passed.

Adjournment

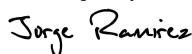
Chairman Hart moved to adjourn the meeting moved by Member Kiley, seconded by Member Grondin, and the meeting was adjourned by unanimous vote of the Board.

Roll call vote. Record as:

Brett Hart, Chairman - Yes	Nina Grondin – Yes
Don Villar, Vice Chairman – Yes	Roger J. Kiley – Yes
Jorge Ramirez, Secretary/Treasurer – Yes	Terrance B. McGann – Yes
Dr. Sonat Birnecker Hart – Yes	Sherman Wright – Yes

The motion passed.

Approved: August 25, 2020

DocuSigned by:

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 Secretary/Treasurer or Assistant Secretary