



**Metropolitan Pier and Exposition Authority  
Virtual Board Meeting Minutes  
May 19, 2020 9:00 A.M.**

**Board Members Present via Videoconference:** Brett Hart, Chairman; Don Villar, Vice Chairman; Jorge Ramirez, Secretary/Treasurer; Dr. Sonat Birnecker Hart; Nina Grondin; Roger J. Kiley; Terrance B. McGann; Juan A. Ochoa; Sherman Wright

**Others Present via Videoconference:** Larita Clark, Chief Executive Officer; David Winters, Chief Operations Officer; David Causton, ASM Global/McCormick Place; Matthew Simmons, General Counsel; Pat Allen, Director of Labor Relations; Dao Ngo, Director of Procurement; Steve E. Georgas, Chief Security Officer; Stephanie Lovelace-Nieves, Controller; Samina Kapadia, Assistant General Counsel; Jason Bormann, Acting Chief Financial Officer; Kevin Lavin, Utilities Infrastructure Manager; Dave Nanda, Senior Director - Technology Strategy; Cynthia McCafferty, Hawthorne Strategy Group, Inc.; John Gair, SDI Presence LLC; Maria Calderon, Compliance Officer and Board Administrator

The public was able to watch the virtual board meeting through Microsoft Teams – Live Event, a live streaming service. A total of twenty-one public members watched anonymously.

**General Matters:**

A1. Roll Call: MPEA Chairman Hart, called the meeting to order at 9:07 a.m. and Ms. Calderon called roll.

A2. Approval of Minutes: Chairman Hart called for the approval of the minutes of the Regular Board Meeting of the April 28, 2020.

Moved by Member Kiley, seconded by Member Ochoa, and the remaining members present voted approving item A2.

A3. Public Comment.

There was no public comment.

**Report from CEO:** Ms. Clark reported MPEA was in the process of developing the recovery plan for the campus to reopen and Mr. Winters, Chief Operations Officer, will be heading the recovery plan. Ms. Clark stated MPEA was working with campus partners in addition to representatives from the Mayor's Office, the Governor's Office, and labor to ensure the plan is implemented collaboratively. Ms. Clark stated once a draft is available, she will share the plan with the Board. Ms. Clark stated the draft plan will be submitted to the Illinois Department of Health and the Chicago Department of Health and other appropriate health authorities to make sure the plan is in compliance with their guidelines. Ms. Clark stated the Illinois General Assembly will be meeting tomorrow and MPEA was finalizing a request for financial solutions to help maintain the campus until trade shows and conventions can return to campus.

**Report from Controller:** Ms. Lovelace-Nieves presented the financial results for April 2020.

**Report from Acting Chief Financial Officer:** Mr. Bormann presented the tax collections for April 2020.

**Report from McCormick Place:** Mr. Causton reported McCormick Place entered into an agreement with the Global Biorisk Advisory Council (GBAC), which is a third party independent group that will certify cleaning procedures at McCormick Place. Mr. Causton stated after McCormick Place entered into agreement with GBAC so did two of



301 East Cermak Road  
Corporate Boardroom, 5th Floor  
Chicago, IL 60616

McCormick Place's major competitors (Orlando and Las Vegas). Mr. Causton stated it was a good thing McCormick Place's competitors also entered into the same agreement. Mr. Causton stated it showed industry customers moving forward the industry as a whole was taking being clean and having a safe environment seriously for when meetings returned. Mr. Causton stated that would bode well with industry customers and they will have a good feeling that all these facilities are moving forward. Mr. Causton stated McCormick Place was planning for reopening the campus and looking at six areas. Mr. Causton stated the six areas were: environmental hygiene; food service; customer journey; workforce; new development and equipment; and working with MPEA and partners on messaging.

### Review of Covered Actions and Eligible Agreements:


- C1. Consideration of Approval of Letter of Intent with Farpoint/GRIT regarding Truck Marshalling Area.  
Moved by Member Villar, seconded by Member Birnecker Hart, and the remaining members present voted approving item C1.
- C2. Consideration of Approval of Amendment to Existing Contract for I/T Services, MPEA Corporate.  
Moved by Member Kiley, seconded by Member Grondin, and the remaining members present voted approving item C2.
- C3. Consideration of Approval of Pre-Qualified Vendors and Delegation of Authority for Contract Award – MPEA Electricity Supply Contract.  
Moved by Member Ramirez, seconded by Member Ochoa, and the remaining members present voted approving item C3.
- C4. Consideration of Approval of Contract Amendment for Hotel Asset Manager.  
Moved by Member Ochoa, seconded by Member Birnecker Hart, and the remaining members present voted approving item C4.
- C5. Consideration of Approval of Two (2) Year Contract Extension for Grease Trap Cleaning Services.  
Moved by Member Ramirez, seconded by Member Birnecker Hart, and the remaining members present voted approving item C5.

### Adjournment

Chairman Hart moved to adjourn the meeting moved by Member Wright, seconded by Member Kiley, and the meeting was adjourned by unanimous vote of the Board.

Approved: June 23, 2020

Secretary/Treasurer or Assistant Secretary

Digitally signed by:  
  
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