



**Metropolitan Pier and Exposition Authority
Virtual Board Meeting Minutes
April 28, 2020 9:00 A.M.**

Board Members Present via Videoconference: Brett Hart, Chairman; Don Villar, Vice Chairman; Jorge Ramirez, Secretary/Treasurer; Dr. Sonat Birnecker Hart; Nina Grondin; Roger J. Kiley; Terrance B. McGann; Juan A. Ochoa; Sherman Wright

Others Present via Videoconference: Larita Clark, Chief Executive Officer; David Winters, Chief Operations Officer; David Causton, ASM Global/McCormick Place; Matthew Simmons, General Counsel; Pat Allen, Director of Labor Relations; Dao Ngo, Director of Procurement; Steve E. Georgas, Chief Security Officer; Stephanie Lovelace-Nieves, Controller; Samina Kapadia, Assistant General Counsel; Jeanette Swan, Director of Internal Audit; Jason Bormann, Acting Chief Financial Officer; Cynthia McCafferty, Hawthorne Strategy Group, Inc.; Maria Calderon, Compliance Officer and Board Administrator

The public was able to watch the virtual board meeting through Microsoft Teams – Live Event, a live streaming service. A total of twenty-six public members watched anonymously.

General Matters: Chairman Hart

- A1. Roll Call: MPEA Chairman Hart, called the meeting to order at 9:00 a.m. and Ms. Calderon called roll.
- A2. Approval of Minutes: Chairman Hart called for the approval of the minutes of the Regular Board Meeting of the February 18, 2020.

Moved by Member Kiley, seconded by Member Ochoa, and the remaining members present voted approving item A2.
- A3. Public Comment.

Chairman Hart moved the Public Comment portion to the end of the meeting.

Report from CEO: Ms. Clark stated March usually is the beginning of a busy season for trade shows, conventions, and corporate meetings at McCormick Place. Ms. Clark stated sixty events were canceled representing a 900-million-dollar economic impact to the City of Chicago, Cook County and the State of Illinois due to Covid-19. Ms. Clark stated MPEA worked with the State of Illinois; City of Chicago; United States Army Corps of Engineers (USACE); Illinois Department of Public Health; Chicago Department of Public Health; and ASM Global/McCormick Place to open the Alternate Care Facility. Ms. Clark stated the Alternate Care Facility was built to relieve the stress Chicago-area hospitals might experience due to Covid-19. Ms. Clark congratulated everyone who worked on the Alternate Care Facility and other convention centers around the country who accomplished the same feat.

Report from Controller: Ms. Lovelace-Nieves presented the financial results for February and March 2020.

Report from Acting Chief Financial Officer: Mr. Bormann presented the tax collections for February and March 2020.

Report from Chief Security Officer: Mr. Georgas provided an update on the security of the campus and the Alternate Care Facility. Mr. Georgas stated McCormick Place security has been doing a phenomenal job. Mr. Georgas stated



the campus is preparing for what the new normal would be when the campus opens. Mr. Georgas stated he has been receiving emails regarding new technologies and is analyzing what new systems would be most beneficial to get back to normal. Mr. Georgas stated he has been participating in meetings with the National Center for Spectator Sports Safety and Security (NCS4) from the University of Southern Mississippi (USM) regarding the development of safety and security for large-scale events. Mr. Georgas stated the Alternate Care Facility has not reported any security incidents. Mr. Georgas stated a multi-level coordination between the Chicago Police Department, McCormick Place Security and private security have taken place to secure the inner parameters. Mr. Georgas stated the Incident Command System guidelines for large security have been followed including the City of Chicago, the State of Illinois and the Federal government. Mr. Georgas wanted to thank our partners, Tiana Weiler and Jason Wiatrak from ASM Global/McCormick Place, and co-workers Pat Allen and Tom Ryan for all their efforts. Mr. Georgas also thanked the trades and Aramark for making this happen.

Report from McCormick Place: Mr. Causton stated we have entered unprecedented times and thanked everyone who has stepped up to help across convention centers and employees. Mr. Causton thanked Ms. Clark for her leadership and her team for their contributions. Mr. Causton stated Savor was providing food services to the Alternate Care Facility. Mr. Causton stated Choose Chicago, Hyatt Regency McCormick Place and Marriott Marquis Chicago have been working closely with MPEA and ASM Global/McCormick Place on messaging to customers to provide a clear and concise message. Mr. Causton stated social media platforms are being used to communicate with customers. Mr. Causton stated McCormick Place is working with the City of Chicago and the State of Illinois to prepare when the Alternate Care Facility would be taken down. Mr. Causton stated MPEA and ASM/Global McCormick Place are one of the founding partners of Go LIVE Together, a group of event leaders across the country to drive legislative action to the local, state and federal levels of government. Mr. Causton stated McCormick Place has joined forces with the International Sanitary Supply Association for meeting cleaning standards along with Hyatt Regency McCormick Place. Mr. Causton stated the U.S. Environmental Protection Agency (EPA) nationally recognized Savor for the EPA's Food Recovery Challenge as the Data-Driven Award Winner. Mr. Causton wanted to thank customers for their continued support during these unprecedented times.

Review of Covered Actions and Eligible Agreements:

- C1. Consideration of Ratification of Emergency Contract Award, Emergency Contract – US Army Corps of Engineers – Alternate Care Facility.

Moved by Member McGann, seconded by Member Grondin, and the remaining members present voted approving item C1.
- C2. Consideration of Approval of Letter of Intent with Farpoint/GRIT regarding Truck Marshalling Area.

Chairman Hart tabled item C2.
- C3. Consideration of Approval of Amendment to Existing Contract for Design-Build Services, McCormick Place Headquarters.

Moved by Member McGann, seconded by Member Birnecker Hart, and the remaining members present voted approving item C3.
- C4. Consideration of Approval of Modified Financial Plan FY 2020.

Moved by Member Ramirez, seconded by Member McGann, and the remaining members present voted approving item C4.



- C5. Consideration of Approval of Financial Plan FY 2021, 2022, and 2023.
Moved by Member Kiley, seconded by Member Birnecker Hart, and the remaining members present voted approving item C5.
- C6. Consideration of Approval of New Contract for Retirement Plan Financial Consulting Services.
Moved by Member McGann, seconded by Member Kiley, Member Ramirez abstained, and the remaining members present voted approving item C6.
- C7. Consideration of Approval of Two (2) Year Contract Extension for Actuarial Services.
Moved by Member Kiley, seconded by Member Birnecker Hart, and the remaining members present voted approving item C7.
- C8. Consideration of Approval of New Prequalified List for Underwriting Services.
Moved by Member Villar, seconded by Member Ochoa, and the remaining members present voted approving item C8.
- C9. Consideration of Approval of Six (6) Month Contract Extension for Records Storage and Retrieval Services.
Moved by Member Kiley, seconded by Member McGann, and the remaining members present voted approving item C9.
- C10. Consideration of Approval of New Contracts for Oracle JDE EnterpriseOne Software as a Service Licenses.
Moved by Member McGann, seconded by Member Grondin, and the remaining members present voted approving item C10.
- C11. Consideration of Approval of Two (2) Year Contract Extension for Compliance Audits/Attestation Engagement for Exhibitor Rights at McCormick Place.
Moved by Member Villar, seconded by Member Birnecker Hart, and the remaining members present voted approving item C11.
- C12. Consideration of Ratification of Illinois Emergency Management Agency McCormick Place License Agreement.
Moved by Member Birnecker Hart, seconded by Member McGann, and the remaining members present voted approving item C12.
- C13. Consideration of Approval of Labor Agreement Theatrical Stage Employees Union Local 2 IATSE (Industrial).
Moved by Member Villar, seconded by Member McGann, and the remaining members present voted approving item C13.



C14. Consideration of Approval of Reference Contract with Grainger.

Moved by Member Ochoa, seconded by Member Villar, and the remaining members present voted approving item C14.

C15. Consideration of Approval of Reference Contract with Hilti, Inc.

Moved by Member Wright, seconded by Member Birnecker Hart, and the remaining members present voted approving item C15.

C16. Consideration of Approval of Two (2) Year Contract Extension for Supply and Delivery of Gasoline and Diesel Fuel.

Moved by Member McGann, seconded by Member Grondin, and the remaining members present voted approving item C16.

Other Matters: Public Comment - A video message from Ms. Shameeka Torry, a UNITE HERE Local 1 member at the Hyatt Regency McCormick Place was played. Ms. Torry stated in the video she has been an employee of Hyatt Regency McCormick Place for twenty-two years as a room attendant. Ms. Torry stated she received a two-minute safety training from the front desk via the computer regarding Covid-19. Ms. Torry is asking Hyatt for assurances she will not be terminated, if she chooses to take the laid-off option.

Adjournment

Chairman Hart moved to adjourn the meeting moved by Member Ramirez, seconded by Member Birnecker Hart, and the meeting was adjourned by unanimous vote of the Board.

DocuSigned by:

A handwritten signature in black ink that reads "Jorge Ramirez".

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Secretary/Treasurer or Assistant Secretary

Approved: May 19, 2020