

METROPOLITAN PIER AND EXPOSITION AUTHORITY



REQUEST FOR QUALIFICATIONS (RFQ) #2020-03-M
UNDERWRITING SERVICES

ADDENDUM NO. (1)

February 13, 2020

This Addendum No. 1 consists of one (1) page and has the following information to be incorporated into the Request for Proposals. Proposers must acknowledge receipt of this Addendum No. 1 in their RFQ submittal in Required Form A, Form of Transmittal Letter.

Item #1: Proposers' questions and/or requests and the MPEA's responses are provided below.

	Proposer's Question:	MPEA's Response:
1.	Will firms qualified to serve as senior manager also be eligible to serve as a co-senior or co-manager on MPEA's bond sales?	Yes.
2.	In Section III, Questions 1 and 2, the RFQ requests the deal list be provided in "spreadsheet format". Should that be submitted as a separate excel file in an appendix or as a table in the word document that would be subject to the page limit? Section I, Question 3A, references "underwriting deals" in the United States. Should this be "underwriting desks"?	Section I, Question 3A should be "underwriting desks" Please include deal lists as an appendix as opposed to a separate Excel file. We will not apply toward the page limit.
3.	For Section III, Question 3, would MPEA like one case study or several case studies to demonstrate experience in the various areas requested?	Brevity is always appreciated but if you want to use more than one case study to demonstrate experience and capabilities, please feel free. The case studies included will ultimately be subject to page limit constraints.
4.	Is there an as of date respondents should assume for the interest rate scales used in the finance plan?	Assume rates as of COB Thursday, February 13 th .