



METROPOLITAN PIER AND EXPOSITION AUTHORITY

INVITATION FOR BIDS #2019-12-M  
ELECTRONIC LOCK AND KEY SYSTEM

**ADDENDUM NO. (1)**

April 22, 2019

This Addendum No. 1 consists of two (2) pages and has the following information to be incorporated into the Invitation for Bids (IFB). Bidders must acknowledge receipt of this Addendum No. 1 in their IFB submittal in Required Form E, Form of Transmittal Letter.

**Item #1:** Bidders’ questions and/or requests and the MPEA’s responses are provided below

**Item # 2:** Bidders’ must use the Revised Bid Form.

**Item #3:** Bidders’ must comply with the Revised Insurance Requirements.

<b>Bidder Question:</b>	<b>MPEA’s Response:</b>
Is it required that we are a union company in order to submit this bid?	The scope of this bid is for materials only. No union labor is required.
I see that Medco brand is requested on the RFP. Is there a specific reason this brand was selected?	A multidisciplinary team of MPEA employees made this selection based on extensive research over the last decade and experience with a wide range of products at the McCormick Place campus. We also recognize the diverse array of retrofit cylinders that Medeco XT offers will provide us with more opportunities to greatly enhance our overall security.
SET # 1.03- Interchangeable Core Sargent LFIC the part number is incorrect?	Please disregard part number <del>322201G—26</del>  Use part number <b>32G2401 - 26</b> for Set #1.03  Please note many part numbers are being updated as a part of this addendum to reflect the latest catalog (2019)  Bidders must use the Revised Bid Form.
Cylinder 1 3/4 (105400-26) the part number is wrong....No quantities?	Please disregard part number <del>105400—26</del>  Use part number <b>105400G - 26</b>  Please note many part numbers are being updated as a part of this addendum to reflect the latest catalog (2019)  Bidders must use the Revised Bid Form.  At this time, we do not anticipate a need for extended length cylinders. All line item pricing (qty. 1) is being established should we have a need to purchase such items.
Cylinder 2" (105500-26) the part number is wrong....No quantities?	Please disregard part number <del>105500—26</del>  Use part number <b>105500G - 26</b>

	<p>Please note many part numbers are being updated as a part of this addendum to reflect the latest catalog (2019)</p> <p>Bidders must use the Revised Bid Form.</p> <p>At this time, we do not anticipate a need for extended length cylinders. All line item pricing (qty. 1) is being established should we have a need to purchase such items.</p>
<p>Is this Bid for the supply of this equipment... or for both the supply and install?</p>	<p>This bid is to supply equipment, materials, and training only. No installation by bidders.</p>
<p>Please clarify the insurance requirements for this contract.</p>	<p>Revised insurance requirements are attached.</p>

**REQUIRED FORM H**

**INSURANCE REQUIREMENTS**

***Bidders must include a sample certificate of insurance, verifying that they can meet the limits set forth below, with their Bid.***

1. The Selected Supplier must procure and maintain, at its own expense, until final completion of the Services covered by this Contract and during the time period following final completion if required to return and perform additional Services, for any reason whatsoever, the types of insurance specified below with insurance companies authorized to do business in the State of Illinois covering all operations under this Contract, in amounts specified by the Authority's Risk Manager. The Selected Supplier must provide the Authority with certificates evidencing such coverage prior to receiving the contract:

**a. Commercial General Liability**

<b><u>Coverage</u></b>	<b><u>Limit</u></b>
General Aggregate Products Liability/Completed	\$2,000,000.00
Oper. Aggregate Each Occurrence	\$2,000,000.00 \$1,000,000.00
Personal & Advertising Injury Contractual Liability	\$1,000,000.00

2. All insurance companies must be rated A-VIII or better by the A. M. Best Company. Any deviation from this rating must be approved by the Risk Management Department.
3. Supplier's assumption of liability is independent from, and not limited in any manner by, the Supplier's insurance coverage obtained pursuant to this Contract, or otherwise. All amounts owed by Supplier to the Authority as a result of the liability provisions of the Contract shall be paid on demand.
4. Supplier expressly understands and agrees that any insurance or self-insurance programs maintained by the Authority shall apply in excess of and not contribute with insurance provided by them under the Agreement.
5. The commercial general liability policy must be written on an occurrence basis.
6. All coverage must contain a Waiver of Subrogation in favor of the MPEA
7. The commercial general liability policy must be Primary and Non Contributory for any liability arising directly or indirectly from the Services.
9. The Metropolitan Pier and Exposition Authority, its facilities, agents, officers, board members and employees are named as an additional insured.

10. If policies are canceled for any reason, immediate notice is required to be given to the Risk Management Department via certified mail.