METROPOLITAN PIER AND EXPOSITION AUTHORITY
REQUEST FOR PUBLIC RECORDS

Date: _________________
Print Name: ________________________________________    Phone: ___________________
ADDRESS: ________________    ___________________    ____________________    ________________
Email: _______________________________

Identify as specifically as possible the document(s) sought. (Add or reference additional sheets as appropriate.)

Date(s) of record(s) or document(s):

Do you want copies of the records?*       Yes          No           Contact First
*Note: For large requests, a deposit of 110% of estimated reproduction charges may be required before copies are produced.

I hereby certify and affirm that the above information is true and correct and that I have read and understand the MPEA policies and procedures governing disclosure of public information, including, but not limited to, my rights to appeal denials and applicable time limits.

______________________________
Signature of Requester

************************************************************************************
Office Use Only
Date received: ____________________________
TrackingNo.: _____________________________________
Date Response Due: ________________    Extension taken?    ____ Yes    ____ No
Extension Response Due Date _____________

Date of Response: _________________