

METROPOLITAN PIER AND EXPOSITION AUTHORITY

REQUEST FOR PROPOSALS (RFQ) #2016-02-M ENERGY SERVICE COMPANIES

ADDENDUM NO. 1

June 28, 2016

This Addendum No. 1 consists of one (1) page and has the following information to be incorporated into the Request for Proposals. Proposers must acknowledge receipt of this Addendum No. 1 in their RFP submittal in Required Form A, Form of Transmittal Letter.

Item #1: Proposers' questions and/or requests and the MPEA's responses are provided below.

	Proposer's Question:	MPEA's Response:
1.	Can you please clarify the enabling statute for this procurement? If it is the Local Government Energy Conservation Act (50 ILCS 515/) then please clarify whether the 10 year guarantee term set forth in 50 ILCS 515/15 applies or whether the 20 year guarantee term specified on page 5 of the RFQ applies.	This RFQ/RFP is issued pursuant to the Authority's governing statute, 70 ILCS 210. The guarantee term can be no longer than 20 years, however parties may agree to a shorter term.
2.	Does the 15 page limit noted in the Phase 1 submittal section refer to the entire response, excluding the required Forms A, B, C, D?	The 15 page limit applies to the questions that require a narrative from the respondent in sections A 1-8. Any required forms provided by MPEA and attachments not produced specifically for this RFQ will not be counted toward the page limitation (for example forms A-D, financial statements, business licenses, etc will not be counted toward the page limit). The intent of the page limitation is to encourage economy and plain language.
3.	Should the summary descriptions of prior projects be submitted on Exhibit 1 and 2 provided with the RFP (or are these exhibits for Phase 2 responses)? If so would these exhibits count against the 15 page limit? (these exhibits total 3 pages for each project)	Please include examples of prior projects that may be used as references and demonstrate respondent's qualifications to complete similar types of projects for the MPEA's buildings (respondent is not committing to or proposing to complete similar projects at MPEA). These forms will not be counted toward the 15 page limitation.
4.	If addenda are issued, how are we notified?	Addenda are posted on the MPEA website and all parties that attended the pre-submittal meeting and/or registered as having downloaded the solicitation will receive a notification via email.
5.	Could you please clarify how you would like the Phase 1 Qualification Submittals delivered in terms of media? How many bound or unbound hard copy, flash drives, electronic by e-mail, etc.	Respondents must submit one (1) original unbound (but secured, such as with a binder clip) hard copy, three (3) unbound hard copies, and an identical electronic version (PDF) of the same Qualifications either on a flashdrive or submitted via email to mpeaprocedure@mpea.com before the deadline. The email must reference the RFQ #2016-02-M. All versions of Respondent's

		submittal must be identical; any discrepancies may render the submission non-responsive.
6.	For large companies responding is it acceptable to provide the R-10 financial statement in the annual report?	Companies must provide the last 3 audited financial statements and a Balance Sheet and Cash Flow statement not more than fifteen (15) months old. Provide the name, address, and the telephone number of the firm(s) that prepared the statement. If respondent does not have this information, it may submit the equivalent to allow MPEA to determine whether respondent has the financial capability to perform the services.